

2006 MICHIGAN NATURAL RESOURCES TRUST FUND GRANT APPLICATION GENERAL INSTRUCTIONS

For detailed instructions on applying for a grant, refer to the *2006 Michigan Natural Resources Trust Fund (MNRTF) Application Guidelines* booklet.

APPLICATION DEADLINE

Mailed applications must be postmarked by the US Postal Service **no later than midnight on April 1, 2006.**

- A secondary deadline for **acquisition applications only** will be accepted on August 1, 2006.

An approved, up-to-date recreation plan is a prerequisite for applicant eligibility. This plan must be locally-adopted and approved by the Michigan Department of Natural Resources' (DNR) Grants Management by April 1st for the primary deadline or locally adopted and approved by the Michigan DNR by August 1st for the secondary acquisition deadline. Only final, locally approved plans and plan amendments will be approved by the Michigan DNR.

APPLICATION CONTENT

A complete application for a 2006 MNRTF grant consists of all of the following as further described in the *2006 MNRTF Application Guidelines* booklet

1. The following materials are required for all applications:

- ☐ One *MNRTF Grant Application PR5750*, completed and signed;
- ☐ Two copies of the *Project Summary and Need Statement*;
- ☐ *Appendix A - Explanation of Match Sources*, if required;
- ☐ Two 8-1/2" x 11" project location maps;
- ☐ Two 8-1/2" x 11" preliminary site development plans;
- ☐ Photos of the site (*recommended, but not required*);
- ☐ One copy of the advance notice and minutes of a meeting held to take public comments on the application;
- ☐ One certified resolution from the governing body;
- ☐ One copy of the letter transmitting the *Notice of Intent PR5750-2*, to the Regional Clearinghouse and one copy of the completed *Notice of Intent PR5750-2*;
- ☐ Letters or other documentation required supporting information included in the application;
- ☐ An environmental report, if required.

2. For acquisition proposals, the following additional materials:

- ☐ Two 8-1/2" x 11" plat or parcel maps with subject parcels highlighted;
- ☐ If applicable, the Disclosure and Certification Statements for Purchase Agreements and Options (PR1923-1) and a copy of the purchase option or agreement.

3. For development proposals, the following additional materials:

- ☐ One 8-1/2" x 11" map delineating legal boundaries of the park site;
- ☐ One copy of preliminary floor plans and elevation drawings for any proposed buildings or other structures;
- ☐ One copy of the *Documentation of Site Control PR5750-4*.

Direct any questions to the Grants Management staff assigned to specific areas of the state.

(refer to the map provided with the application package)

or Telephone (517) 373-9125 or TTY/TDD 711 (Michigan Relay Center)

A large print version of this application is available upon request.

PLEASE DO NOT FAX APPLICATION MATERIALS OR BIND OR STAPLE THE APPLICATION MATERIALS.

USE OF BINDER CLIPS OR RUBBER BANDS IS RECOMMENDED.

PLEASE COMPLETE AND SUBMIT THE ORIGINAL APPLICATION FORM, NOT A PHOTOCOPY.

>>>>>>>>>> Tear Off This Sheet Before Submitting Application <<<<<<<<<<<

**2006 MNRTF GRANT APPLICATION***This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.*

**This application must be completed in full to apply for a grant from the
Michigan Natural Resources Trust Fund.**

For DNR use only

App. #

Region #

A large print version of this application is available upon request.

PART I GENERAL INFORMATION

1. Name of government unit (Applicant)				Federal ID # (Required for local units of gov't)		County		
Name of Authorized Representative (responsible for project day-to-day)				Title				
Address				Telephone (between 8 a.m. and 5 p.m.) () -				
City		State	Zip Code	Fax () -		e-mail		
2. Project Title Be as brief, yet descriptive, as possible and include the site name, if available.								
3. Brief description of proposal Include the primary scope items (development) or the amount of acreage to be purchased (acquisition); presence of significant natural resources (by name) or water (by name) at the site; and overall purpose of project. 								
4. Site Location For projects which cross more than one jurisdiction, list all on a separate sheet and show the political boundaries on all maps. <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township Name of City, Village or Township _____ Address of site _____ Zip code _____ County _____ Town, Range and Section Numbers for Site Location _____ Latitude/Longitude at Park Entrance _____								
5. State House District		State Senate District		U.S. Congressional District				
6. Proposal Type Indicate if the application is for a development project or an acquisition project (cannot be both). <input type="checkbox"/> Development or <input type="checkbox"/> Acquisition								
7a. Total Project Cost and Grant Amount requested Grant request amounts must be rounded to the nearest hundred dollars. i. Grant Amount Requested - The grant amount requested cannot exceed 75% of the total project cost for MNRTF. For a development application, it cannot be less than \$15,000 or more than \$500,000. There are no minimum or maximum grant amounts for acquisition applications. ii. Applicant's Matching Funds - Indicate the dollar amount of the match commitment. iii. Total Project Cost - This amount must equal the total of the project scope or acquisition costs from Part III. iv. Indicate the percentage of the match commitment - Must be at least 25% of the total project cost as indicated in Part III.						MNRTF		
7b. Project cost and grant amount requested for phased acquisition projects <u>only</u>. Grant request amounts must be rounded to the nearest hundred dollars.						2006	2007	2008
i. Grant Amount Requested - The grant amount requested cannot exceed 75% of the total project cost for each phase.						\$ _____	\$ _____	\$ _____
ii. Applicant's Matching Funds - Indicate the dollar amount of the match commitment for each phase.						\$ _____	\$ _____	\$ _____
iii. Total Project Cost per phase						\$ _____	\$ _____	\$ _____
iv. Indicate the percentage of the match commitment - Must be at least 25% for each phase.						_____ %	_____ %	_____ %

8. Sources of Local Match

Complete the chart below and Appendix A, if needed. Sources of match must add up to the total local match that is needed as indicated on line 7.a.ii. (See the 2006 MNRTF Application Guidelines booklet for details).

SOURCE	LOCAL MATCH AMOUNT
a) General Funds or Local Restricted Funds (applicant's own cash)	\$ _____
b) Force Account Labor (applicant's own paid labor)	\$ _____
c) Federal or State Funds (other than MNRTF, complete appendix A)	\$ _____
d) Cash Donations (complete appendix A)	\$ _____
e) Donated Labor and/or Materials (complete appendix A)	\$ _____
f) Donated Land Value (acquisitions only; complete appendix A)	\$ _____
TOTAL MATCH	\$ _____

9. Applicant's current year budget for parks and recreation

Local government applicants only. Enter total dollars budgeted for parks and recreation for the current year; if unknown, enter total spent in prior year.

Parks Operation and Maintenance

Recreation Programming

Capital Outlay

\$ _____

\$ _____

\$ _____

10. Estimated annual operation and maintenance costs associated with the proposed project

Indicate the cost and percentage of the total budget for parks and recreation this project will represent.

\$ _____ Explain _____

11. Principal source of operation and maintenance funding for the proposed project once completed

☐ General Funds ☐ Park Millage ☐ Park Fees ☐ Other (Specify) _____

12. Applicant has one or more of the following (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Citizen Recreation Body which is established by
<input type="checkbox"/> State Legislation _____
(If the citizen recreation body was created by State statute, provide the public act number and year enacted)
<input type="checkbox"/> Local Ordinance
<input type="checkbox"/> Governing Body Officials Appointed To Committee
<input type="checkbox"/> Volunteers Appointed By Governing Body | <input type="checkbox"/> Full-Time Park and/or Recreation Director (Name and Title) _____
<input type="checkbox"/> Part-Time Park and/or Recreation Director (Name and Title) _____
<input type="checkbox"/> Community School Director (Name and brief description of Director's role) _____ |
|--|--|

13. School District Applicants Only**a. Recreational opportunities for the general public are available at school facilities** (check all that apply)

☐ During Normal School Hours ☐ Outside Normal School Hours ☐ During the Summer

b. What percentage of time (on an annual basis) will the recreation opportunities provided by this project be available to the general public?

_____ % per year

14. Public Participation Applicants must hold a public meeting within six (6) months prior to the application deadline, at which the public has an opportunity to comment on the proposal. There must be advance public notice for the meeting that identifies the application as an agenda item, provides a brief description and specific location of the project and indicates the applicant's intent to apply for grant assistance.

Date of the Public Meeting _____ **IMPORTANT Attach a copy of the public notice and meeting minutes.**

Applicants are also encouraged to make specific efforts to seek input from individual residents and landowners adjacent to the project site, adjacent communities, or others who would be directly affected by the project.

Additional efforts taken to inform affected residents or others and summary of resulting comments: _____

15. Population of the project service area _____

NOTE The population served by the project is based on the applicant's population, but may be smaller or larger. Please justify the service population you report here in Part 2.b. of the *Project Summary and Need Statement*. (See the 2006 MNRTF Application Guidelines booklet, Chapter 3.)

16. Date application was submitted for regional planning review (required by E.O. 12372)

Applicants are required to submit a Notice of Intent (PR 5750-2) to the appropriate regional planning agency for review.

Date of Submittal _____ **IMPORTANT - Attach a copy of the transmittal letter and a copy of the completed Notice of Intent form with the application. Submit the original letter and form to the regional planning clearinghouse.**

17. Recreation Plan Applicants are required to have a recreation plan approved by and on file with the DNR by the application due date.
The proposal is justified on page(s) _____**18a. Has applicant closed, sold, or transferred any parkland or recreation facilities in the past five (5) years?**

☐ Yes ☐ No If Yes, on a separate sheet of paper, provide the type and name of the park or recreation land, and the reason(s) it was closed, sold, or transferred.

18b. Does applicant have a "Residents Only" policy for this park or other parks or recreation facilities?

☐ Yes ☐ No If Yes, on a separate sheet of paper, provide an explanation of any "resident only" restriction for the use of parks, recreation facilities, or events at facilities owned or operated by the applicant. **NOTE: Grant-assisted sites and facilities cannot be limited to residents only.**

18c. Do you now, or do you intend in the future to, charge an entrance fee to the project site?

☐ Yes ☐ No If Yes, provide a copy of your current or proposed fee schedule and describe any fee reduction programs or policies you offer to persons of low-income status.

18d. How will the public be reasonably able to access this site?

Automobile ☐ Yes ☐ No Boat ☐ Yes ☐ No Bus ☐ Yes ☐ No Non-Motorized Trail ☐ Yes ☐ No
Motorized Trail ☐ Yes ☐ No Pedestrian ☐ Yes ☐ No Other (describe) ☐ Yes ☐ No _____

19a. Will the proposed project provide access to, preserve or protect any significant natural resources? ☐ Yes ☐ No

☐ Wetlands Acres _____ ☐ Pigeon River State Forest Land Acres _____
☐ State or Federal Dedicated Wilderness or Natural Area Acres _____ ☐ Great Lakes Shoreline Frontage feet _____
☐ Sand Dunes Acres _____ ☐ State or Federal Rare or Endangered Species Species _____
☐ Great Lakes Connecting Waters
(Detroit, St. Mary's, or St. Clair Rivers; Lake St. Clair) Frontage feet _____ ☐ State or Federal Dedicated Natural Rivers Frontage feet _____
☐ Other significant feature, as defined by the MI Natural Features Inventory program Feature _____
Approx. extent of occurrence (acres) _____

19b. Briefly describe how the project will protect, preserve, or provide new or increased access, including the type of access provided (swimming, fishing, hiking, scenic views, etc.). Refer to specific project scope items, as appropriate.

19c. If your project includes the acquisition or development of a linear strip of land (for example, the purchase of a former railroad corridor), describe the ownership and protection status of adjacent significant natural resources, as defined by the MNRTF program criteria, that will be accessed by this project.

IMPORTANT - The application will be strengthened with documentation from outside experts that verifies the type, quantity and quality of the significant natural resources. The presence and extent of these resources should be clearly depicted on the site plan.

20a. Will the proposed project provide new or increased inland water? ☐ Yes ☐ No

Name the inland water (lake, river, stream, pond, impoundment) _____

Specify acreage (for lakes, ponds, impoundments) or frontage in feet (for lakes, rivers and streams) _____

20b. Briefly describe how the project will protect, preserve, or provide new or increased access to the inland water, including the type of access provided (swimming, fishing, boating, scenic views, etc.) Refer to specific project scope items, as appropriate

20c. For acquisition projects only, will the project permanently protect an entire inland water body or river headwaters? ☐ Yes ☐ No
(Explain)

IMPORTANT The location of the inland waters should be clearly depicted on the site plan.

21a. Will the proposed project provide new opportunities for one or more of the following? ☐ Yes ☐ No

☐ Hunting ☐ Fishing ☐ Other Wildlife-Related Recreation Activities ☐ Fish or Wildlife Habitat Protection

21b. Briefly describe what opportunities will be provided for hunting, fishing, other wildlife-related recreation activities or habitat protection.

21c. Briefly describe how the project will provide these opportunities. Refer to specific project scope items, as appropriate. Include information on the specific seasons in which hunting/fishing will be allowed.

21d. If your project includes the acquisition or development of a linear strip of land (for example, the purchase of a former railroad corridor) describe the ownership and protection status of adjacent lands and water bodies that the project will provide access to for hunting, fishing, or other wildlife-related recreation.

IMPORTANT Attach documentation from DNR fisheries or wildlife biologists or other experts that indicate the type, quantity and quality of the existing fish or wildlife resources, the need for additional fishing or hunting access, and/or the need for habitat protection.

22. Economic benefits of the proposed project (Check all that apply)

- ☐ The proposed project will provide for increased private investment in the area estimated at \$ _____ by the year _____
- ☐ The proposed project will provide for new permanent jobs in the area, estimated at _____ by the year _____
- ☐ The proposed project will attract additional tourists,* estimated at _____ by the year _____
- ☐ The proposed project is part of a local or regional economic development or redevelopment plan for the area.

Plan name _____ Plan date _____

Plan prepared by _____

IMPORTANT If any of the above are checked, the rationale and methods for numerical estimates provided must be included in the Project Summary and Need Statement (see Part IV). Also attach letters from local or regional planning agencies, economic development agencies, tourist associations, and local businesses and/or copies or excerpts from economic development or redevelopment plans that justify and support the economic development benefits indicated above.

* Additional users are not considered additional tourists unless the application demonstrates that the persons are from outside the service area and will spend money while visiting the area.

PART II SITE ENVIRONMENTAL CONDITIONS

Part II must be completed for all acquisition applications and for development applications if any portion of the project site is not currently owned or otherwise controlled by the applicant and/or has been used for purposes other than parks and recreation in the past 10 years. If the project includes multiple parcels with different owners or histories, a checklist must be completed for each parcel.

☐ Check here if Part II does not apply and explain why _____

A. PROPERTY CHECKLIST - The checklist should be completed in conjunction with the landowner and anyone else that would have knowledge about the site.

	Yes*	No	Unk**
1. Is any portion of the property used for industrial purposes, including manufacturing and/or minerals processing or extraction (sand, gravel, oil or gas) at this time ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does the applicant, landowner or others have knowledge that any portion of the property has been used for purposes listed in Question #1 in the past ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Does the applicant, landowner or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in Question #1?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is any portion of the property used at this time for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Does the applicant, landowner or others have knowledge that the property has been used in the past as indicated in Question #4?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are any of the following stored, discarded or used on the property at this time – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste or other chemicals in drums or other containers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does the applicant, landowner or others have knowledge that the property has been used in the past as indicated in Question #6?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is there fill dirt or other fill material on the property at this time from an unknown origin?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Does the applicant, landowner or others have knowledge that fill dirt or other fill material of unknown origin has been placed on the property in the past ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. At this time is there any evidence of leaks, spill or stains from a substance other than water or does the applicant, landowner or others have knowledge that there has been such a leak, spill or stain in the past ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are there any waste disposal pits, lagoons or ponds on the property at this time ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Does the applicant, landowner or others have knowledge that there have been waste disposal pits, lagoons or ponds on the property in the past ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13.	Are there any registered or unregistered storage tanks on the property at this time ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Does the applicant, landowner or others have knowledge that there have been registered or unregistered storage tanks on the property in the past ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	If there is a water well on the property, does the applicant, landowner or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner or others have knowledge about past violations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.	Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products or contamination; or b) the need for further assessment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18.	Does the applicant, landowner or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried or burned on the property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19.	Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Applications to acquire or develop property that have current or past uses that suggest there may be contamination will be considered for funding if, based on the additional information in the application, it appears the property can and will be made safe for its intended use.				
** Unknown. Applications to develop or acquire property for which there is inadequate information about site conditions may not be considered for grant funding.				

B. Additional Information

If answers to any of the questions in the Property Checklist are "Yes," an Environmental Report must also be prepared and submitted with the Application. The Environmental Report should be no more than five (5) pages and should include information under the following headings. Refer to the specific guidance included in Chapter 3, Section C, Part II of the 2006 MNRTF Application Guidelines booklet for the information that should be included in this section.

1. Title Page	2. Site Conditions	3. Environmental Assessment Results	4. Assessment and Cleanup Actions Needed
5. Implementation Responsibilities	6. Schedule	7. Confirmation Statement	

PART III ESTIMATED COSTS AND ADDITIONAL PROJECT INFORMATION

When completing this section, keep in mind that the appropriation of funds for successful MNRTF proposals may take as long as 18 months from the date of submission; your estimates should take this into consideration. For development projects, requirements for barrier-free accessibility as required by State and federal law should be factored into the costs.

SECTION A – DEVELOPMENT PROJECTS ONLY

1. Applicant's legal interest in the site (check one)

☐ Fee Simple ☐ Lease ☐ Easement ☐ Other (Explain) _____

IMPORTANT To be eligible, the application must include the completed *Documentation of Site Control* (PR 5750-4) and the required attachments. Any form of control other than fee simple, including lease and easement terms, is subject to DNR approval.

2. PROJECT COST ESTIMATE

List the specific development scope items (trail construction, parking lot paving, landscaping) rather than aspects of project execution (materials, labor, equipment). Scope items listed in this section should be clearly marked on the preliminary site plan to differentiate items proposed under this grant from existing or future development. Specify sizes and quantities where appropriate (length of trail, number of picnic tables, for example).

Do not include ineligible items such as engineering costs beyond 10% of the subtotal and contingencies. Applications that include ineligible scope items may be eliminated from consideration.

SCOPE ITEMS (Limit each item description to 25 characters - Do Not Abbreviate)	SIZE OR QUANTITY	COST (MUST BE ROUNDED TO NEAREST \$100)
1		\$.00
2		\$.00
3		\$.00
4		\$.00
5		\$.00
6		\$.00
7		\$.00
8		\$.00
9		\$.00
10		\$.00
MNRTF Plaque \$60.00	1	\$.00
Permit Fees		\$.00
	Subtotal	\$.00
Engineering (NOTE professional design services are required to complete a MNRTF project. These fees may not exceed 10% of subtotal)		\$.00
Total Estimated Cost		\$.00
★ This Total Amount must match Item #7.a.iii. of Part I of this application		.00

3. **PERMIT ISSUES** Applicants must identify all possible local, state and federal permits that may be required for the proposed project and, at a minimum, make initial contact with permitting authorities. Briefly describe the permits that are likely to be needed for this project and what efforts have been taken to apply for these permits.

Attach any letters to or from permitting agencies or other documentation of the efforts taken.

Type of Permit	Permitting Agency	Efforts Taken to Obtain Permit or Determine Permit Requirements

If the applicant has determined that no permits are needed, indicate so below.

☐ Appropriate research has been done and it has been determined that no local, state or federal permits are needed for this project.

IMPORTANT It is the responsibility of the Applicant/Grantee to determine the need for and obtain all required permits.

Approval of a grant does not indicate that the project will receive needed permits from the DNR or any other state agencies.

4. Have any costs been incurred toward construction of the proposed project? ☐ Yes ☐ No

If Yes, explain _____

SECTION B - LAND ACQUISITION PROJECTS

1. Has landowner been contacted regarding availability of parcel(s)? (check one) ☐ Yes ☐ No

2. Has landowner indicated parcel(s) is available for purchase? (check one) ☐ Yes ☐ No

3. Has any formal offer to purchase been extended or a purchase agreement or option been executed? (check one)

☐ Yes ☐ No If YES, include a completed and signed *Disclosure and Certification Statement for Purchase Agreements and Options* form (PR 1923-1) and a copy of the offer, agreement, or option.

4. Has any payment been made toward the acquisition? (Check One)

☐ Yes ☐ No If YES, these costs **cannot** be included as part of the total acquisition costs and are not eligible for reimbursement with grant funds, or as match toward the grant.

5. **Parcel information tables**

Itemize estimated cost information for each parcel. For phased projects, the parcels and dollar amounts provided should include all phases.

LANDOWNER	ACREAGE	STATE EQUALIZED VALUE	(1) ESTIMATED APPRAISED VALUE (\$)	(2) ESTIMATED RELOCATION COSTS (\$)
TOTALS				

(3)
**ESTIMATED
INCIDENTAL COSTS**

Prorated Taxes \$	
Recording Fees \$	
Transfer Tax \$	
Title Insurance\$	
Appraisal Fees\$	
Plaque\$	60
Closing Fees\$	
Environmental Assessment Costs\$	
TOTAL\$	

TOTAL APPRAISED VALUE (1) \$	
TOTAL RELOCATION COSTS (2) \$	
TOTAL INCIDENTAL COSTS (3) \$	
TOTAL ACQUISITION COSTS \$	

6. **Interest acquired will be** (check all that apply) ☐ Fee Simple ☐ Easement ☐ Other

Explain "Easement" or "Other" as appropriate. Describe the specific rights in land that will be acquired, such as development or access rights. Also, list all liens, encumbrances, leases, restrictions, or rights to be reserved and describe by whom.

IMPORTANT Applications to purchase rights in land less than fee simple should include a draft of the proposed easement or deed. Applications for less than fee simple title that will include public outdoor recreation access on land that will remain in private ownership should include a letter of intent from the landowner (or the party that will hold title to the land), indicating they are willing to sell rights in the land that include public access.

7. Are there any buildings or improvements on the land proposed for acquisition? ☐ Yes ☐ No

Briefly describe the intended use or demolition of buildings or improvements

8. Are there any non-recreational uses currently on the site or planned for the future? ☐ Yes ☐ No

If yes, describe these uses and indicate when they will be terminated _____

PART IV PROJECT SUMMARY AND NEED STATEMENT

Attach two copies of a narrative that provides the following information, using the headings shown below (in bold type). Refer to the specific guidance included in Chapter 3 of the 2006 MNRTF Application Guidelines booklet on the information that should be included in each section.

- | | |
|--|---|
| 1) Project Description and Purpose <ul style="list-style-type: none">a) Site Descriptionb) Resource Protection/Recreation Opportunities Provided by the Projectc) Barrier-Free Complianced) Economic Benefits of the Proposed Projecte) Further information on Acquisition Projects that will result in a Purchase of less than Fee Simple Titlef) Estimated Additional Costs Associated with the Proposed Project | 2) Need for the Project
3) Past Grant Performance
4) Additional Information/Special Initiatives of the MNRTF Board |
|--|---|

PART V ATTACHMENTS

Please check the boxes below for items included with this completed application.

Development Projects	Land Acquisition Projects	Attachments
<input type="checkbox"/> (required)	<input type="checkbox"/> (required)	Two Project Summary and Need Statement narrative.
<input type="checkbox"/> (If required)	<input type="checkbox"/> (If required)	Appendix A, Explanation of Match Sources, if required.
<input type="checkbox"/> (required)	<input type="checkbox"/> (required)	Two 8-1/2" x 11" project location maps.
<input type="checkbox"/> (required)	<input type="checkbox"/> (required)	Two 8-1/2" x 11" preliminary site development plans.
<input type="checkbox"/> (required)	N/A	One 8-1/2" x 11" map clearly delineating the legal boundaries of the park site.
N/A	<input type="checkbox"/> (required)	Two 8-1/2" x 11" Plat or Parcel maps.
<input type="checkbox"/> (required)	<input type="checkbox"/> (required)	One copy of certified resolution from the governing body.
<input type="checkbox"/> (required)	<input type="checkbox"/> (required)	One copy each of advance notice and minutes of meeting held to take public comments on the application.
<input type="checkbox"/> (required)	<input type="checkbox"/> (required)	One copy of letter transmitting <i>Notice of Intent</i> form (PR 5750-2) to Regional Clearinghouse and one copy of the completed form.
<input type="checkbox"/> (If required)	<input type="checkbox"/> (If required)	Letters or other documentation required supporting information included in the application.
<input type="checkbox"/> (required)	N/A	One copy of preliminary floor plans and elevation drawings for any proposed buildings or other structures.
<input type="checkbox"/> (required)	N/A	One copy of <i>Documentation of Site Control</i> form (PR 5750-4).
<input type="checkbox"/> (If required)	<input type="checkbox"/> (If required)	One copy of the <i>Environmental Report</i> .
N/A	<input type="checkbox"/> (If required)	One copy of the <i>Disclosure and Certifications Statements for Purchase Agreements & Options</i> form (PR1923-1) with a copy of any executed Agreement or Option.

PART VI CERTIFICATION

CERTIFICATION SIGNATURE Must be by an official of the applicant agency or an individual designated by official resolution to act on the applicant agency's behalf.

I certify that all statements on this application and the attachments hereto are true, complete and accurate to the best of my knowledge.

NAME (Printed/Typed) _____ TITLE _____

SIGNATURE _____ DATE _____

Send this application package by

MAIL to

GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Mailed applications must be postmarked by the
US Postal Service no later than midnight April 1, 2006
for primary deadline,
or August 1, 2006, for secondary deadline
(acquisitions only).

OR

OVERNIGHT or EXPRESS MAIL to

GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
STEVENS T. MASON BUILDING 6th FLOOR
530 W ALLEGAN
LANSING MI 48933

<< PLEASE DO NOT FAX APPLICATION MATERIALS >>

**2006 MNRTF GRANT APPLICATION - APPENDIX A***This information is requested by authority of Parts 19 of Act 451 of 1994, to be considered for a MNRTF grant.***EXPLANATION OF MATCH SOURCES****(Applies only to Item #8c, 8d, 8e, or 8f of Part I of this Application). See pages 18 and 19 of the 2006 MNRTF Application Guidelines booklet for guidance.****8c. Federal or Other State Funds**Provide the information requested below for each federal or State program from which **matching funds** will be provided.**Attach documentation (such as a grant approval letter) that verifies the availability of funds.**

1. Program Name	Administering Agency
Contact Name and Telephone for Administering Agency	Amount \$

Type of Funds

- ☐ Grant funds awarded - date grant funds approved _____ *Attach the approved scope of work and budget*
- ☐ Grant funds applied for, not yet approved - estimated approval date _____ *Attach the proposed scope of work and budget*
- ☐ Appropriated Funds - date appropriated _____
- ☐ Other, explain _____

2. Program Name	Administering Agency
Contact Name and Telephone for Administering Agency	Amount \$

Type of Funds

- ☐ Grant funds awarded - date grant funds approved _____ *Attach the approved scope of work and budget*
- ☐ Grant funds applied for, not yet approved - estimated approval date _____ *Attach the proposed scope of work and budget*
- ☐ Appropriated Funds - date appropriated _____
- ☐ Other, explain _____

NOTE If a local government is approved for a recreation grant and a grant from another source for the same or overlapping scope of work, and the grant amount approved from the other source is more than needed to meet the local government's match commitment, the DNR reserves the right to reduce or modify the scope of work and grant amount for the approved recreation grant.

8d. Cash Donations List the individual sources and the amounts to be donated below. Attach a letter of intent from each donor.

Source	Amount
	\$
	\$
	\$

8e. Donated Labor or Materials Include each item to be donated, the source, the dollar value and how the dollar value was determined. Attach a letter of intent from each donor.

Item	Source	Dollar Value	Valuation Method
		\$	
		\$	
		\$	

8f. Donated Land Value Describe how the value of the land donation was determined

Attach a letter from the landowner committing to the donation of a portion of the fair market value and any conditions placed upon their commitment.

I certify that all statements on this application and the attachments hereto are true, complete and accurate to the best of my knowledge.

Applicant's Signature

Date